



Bear Flat Pre School

Registered charity no: 1066705

Ofsted registration no: 133007

Nappy Changing Policy and Procedure

Aim

It is our intention to make our pre-school genuinely accessible to all children and to give consideration to the individual needs of the child.

Achieving continence is one of hundreds of developmental milestones usually reached within the context of learning in the home and should this milestone not have been reached by the time a child starts Pre-school, the staff will ensure that the child's toileting needs are dealt with in a sensitive and professional manner.

Method

If a member of staff becomes aware that a child's nappy needs changing during a session due to soiling or becoming uncomfortably wet, the following procedures will be applied:

- A member of staff will take the child to the toilet area and will change the child on a changing mat.
- Wipes will be used to clean the child, unless otherwise requested.
- Staff will wear disposable gloves and aprons while changing the nappy
- Soiled nappies will be double wrapped and will be disposed of in an appropriate bin, where available, or given to the parent / carer upon collecting the child.
- The changing mat will be cleaned after use with an appropriate anti bacterial cleaning agent.
- Hands will be washed with hot water and liquid soap as soon as the task is completed.
- Hands will be dried using paper towels.
- If the child is unduly distressed by the experience the member of staff will telephone the parent to discuss how best to proceed.
- If the staff member notices marks or injuries, the procedures in the Child Safeguarding Policy will be followed.

Parental Responsibilities

We would ask parents to ensure the following:

- That until they are mainly continent, children wear nappies or protective underwear in order to prevent contamination of the Pre-school's furnishings etc.
- That the child is changed at the latest possible time before being brought to the Pre-School and that spare nappies, wipes, any creams / lotions and a change of clothing are provided.

- That they understand and agree the procedures that will be followed when their child is changed in Pre-School and inform the Pre-School should the child have any marks/rash.
- That they understand that the child will be changed as deemed necessary by the staff.
- That they understand that they will be asked to collect the child from Pre-School should the child show symptoms of diarrhoea or similar indications of ill health.

Policy Adopted on Behalf of the Pre-school Committee by:
(Chairperson)

Date: